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# Minutes, Arts & Sciences Finance and Service Committee Meeting, Tuesday, September 6, 2005

Arts & Sciences Finance and Service Committee

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**Finance and Service Committee  
School of Arts and Sciences**

MINUTES for September 6, 2005  
Bush 364, 12:30-1:40pm

**Committee Members Present:** Dexter Boniface, Brendan Casey, Martha Cheng, Larry, Eng-Wilmot, Scott Hewitt, Dick James Udeth Lugo, Dorothy Mays, Lynn Penyak, Kenton Pickard, Nicholas Tanturri

**I. New Business**

Officers: a new chair and new secretary needed to be elected. Dorothy Mays was elected President and Martha Cheng was elected Secretary.

**II. Old Business**

- a. End of Year Report: the committee discussed the End of Year report submitted by past president, Don Griffin. Of particular concern was the status of the Faculty Salary Task Force report. The group discussed its role with regards to supporting the recommendations in the report. It was noted that the detailed salary information requested from the Dean last year has still not been provided.

The group decided that to move ahead on this issue, they needed the salary data from the Dean and Doug Child's Powerpoint presentation on the Task Force's report. Additionally, the committee felt it was necessary to meet with Doug to discuss the report and subsequently meet with Dean Casey and the Provost. Dorothy agreed to request the salary information from the Dean and to obtain Doug's Powerpoint and invite him to our next meeting.

Due to the college's budgeting schedule, the committee felt the need make decisions on this issue quickly. A meeting was scheduled in two weeks time, for September 27<sup>th</sup>.

- b. The End of the Year report also included a list of other issues for consideration by Finance and Service in 2005-06. Several decisions were made in response to these issues:
- The President has called for changes in the budgeting process. It was decided that Dorothy, Dick, and Larry would attend the Budget Committee meetings. Also, Finance and Service would invite George Herbst to a meeting to review the budget.
  - The committee will invite the new Director of Campus Safety to a future meeting.
  - The issue of classroom shortages will be looked at in the spring.

### **III. More New Business**

- a. Dick suggested that the committee develop a standing agenda to be used every year by Finance and Service so as to facilitate their work.
- b. The committee decided to meet the 1<sup>st</sup> Tuesday of every month. Dorothy will schedule a room.

The next special meeting will be September 27, 2005 at 12:30.

Respectfully submitted,

Martha Cheng, Secretary.